

MAMATA MEDICAL COLLEGE: KHAMMAM

Date: 28-01-2016

To
Dr. M.S. Shyamsundar,
Regional Co-ordinator for South
NAAC,
Bangalore, Karnataka.

From
Dr. B. Nageshwar Rao
IQAC Co-ordinator
Mamata Medical College.
Khammam, Telangana State.

Sir,

Sub: Regarding Submission of AQAR.

Our institution namely Mamata Medical College, Khammam, Telangana received 2nd cycle NAAC Re-accreditation on date: 01-05-2015. For continuity sake 1st January to 31st December 2015 is taken as academic year.

Thanking you,

Yours Sincerely,



(DR. B. NAGESHWAR RAO)

The Annual Quality Assurance Report (AQAR) of the IQAC of Mamata Medical College, Khammam

Part – A

AQAR for the year

January to December 2015

I. Details of the Institution

1.1 Name of the Institution

Mamata Medical College

1.2 Address Line 1

Rotary Nagar

Address Line 2

City/Town

Khammam (Urban)

State

TELANGANA

Pin Code

507002

Institution e-mail address

infomamata@yahoo.co.in

Contact Nos.

08742-223075, 9849490524

Name of the Head of the Institution:

Dr. K. Koteswver Rao

Tel. No. with STD Code:

08742 223075

Mobile:

9849490524

Name of the IQAC Co-ordinator:

Dr. B. Nageshwar Rao

Mobile:

9032544988

IQAC e-mail address:

nageshmsc@gamil.com

1.3 NAAC Track ID

APCOGN 13968

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.mamata.org
www.mamatamedicalcollege.com

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3-12	31-12-2009	5 years
2	2 nd Cycle	A	3.31	01-05-2015	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

04-08-2008

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR
- ii. AQAR
- iii. AQAR
- iv. AQAR

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Medical

1.11 Name of the Affiliating University (for the Colleges)

Dr. NTR University of Health Sciences

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	University		
University with Potential for Excellence		UGC-CPE	
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (<i>Specify</i>)	MCI
UGC-COP Programmes			

2. IQAC Composition and Activities

2.1 No. of Teachers	07
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	02
2.4 No. of Management representatives	01
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	00
2.8 No. of other External Experts	02
2.9 Total No. of members	17
2.10 No. of IQAC meetings held	02

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff/ Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Preparation for NAAC Reaccreditation
- Orientation for NAAC Peer Team Visit
- National level workshop cum training program on Research Methodology and Biostatistics.

2.14 Significant Activities and contributions made by IQAC

- The IQAC played an active role in internalising a culture of quality within the institution. This culture is maintained and sustained by several initiatives taken by the Cell through the year. During the academic year 2014-15, the members of the IQAC were actively involved in the compilation of the Self Study Report for the second cycle of NAAC reaccreditation, and in coordinating the visit of the NAAC Peer Team. The College was reaccredited by NAAC on 01-05-2015, with 'A' grade and a CGPA of 3.31 on a four point scale.
- IQAC is involving in facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- IQAC is involving in obtaining feedback response from students, parents and other stakeholders on quality-related institutional processes
- IQAC is also encouraging the research based work culture

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Preparation of Self Study report for NAAC reaccreditation – second cycle	The process of reaccreditation and preparation of the Self Study Report began with designing a template for data input on the intranet. Sessions were organised to disseminate information on NAAC, the different criteria for assessment. The writing process was carried out by the different committees, constituted by the Head of the Institution and led by a member of the IQAC. The completed report was reviewed by the Steering Committee and the Self Study Report was uploaded on the website in ----- and hard copies were submitted at the NAAC office on ----- . The members of the NAAC Peer Team visited the college on ----- to validate the data. The members of the team were highly appreciative of the steps taken by the College to ensure sustenance of quality, the team spirit shown within and across departments and the participatory style of management. The College was reaccredited by NAAC on -----, with an ‘A’ grade with a CGPA of 3.31 on a four point scale.
Enhancing Research activities	The college organised sessions on topics such as Research Training and Counselling, Research Design and Methodology for faculty, research scholars, UG and PG students.
To conduct an academic audit of departments	Academic Audit was conducted. 14 meetings were held to facilitate interaction between IQAC and Departments.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- College Council discussed and approved the AQAR

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	05			
PG	20			
UG	1			
PG Diploma	11			
Advanced Diploma				
Diploma				
Certificate				
Others (Super speciality)	3			
Total	56			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option ✓/ Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	Annual

1.3 Feedback from stakeholders*

Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Periodic updating/revision of syllabi is done by the University with a view to enhancing quality

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NONE

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
209	73	35	63	37

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
20	00	06	00	09	00	04	00	39	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

14

02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	40	96
Presented papers	3	30	60
Resource Persons	-	-	04

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Problem solving
- Case studies and Role play
- Demonstration using models
- Article reviews
- Small group teaching / discussions

2.7 Total No. of actual teaching days during this academic year

U.G - 279
P.G - 299

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Double Valuation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

All Departments

109

2.10 Average percentage of attendance of students

86%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.B.B.S	606	7.42	26.23	28.71		89.60%
P.G. Degree	77					88.11
P.G. Diploma	12					91.66

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Medical education unit through which IQAC periodically conducts sessions to explore avenues to enhance teacher effectiveness through professional skill development training programmes.
- Student feedback on teachers and infrastructure obtained annually
- Seminars and conferences for teaching faculty to inspire their quality of teaching.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	81
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	03
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	

Others	
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2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	78	00	6	00
Technical Staff	104	00	12	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC encourage the teachers to undertake major/minor research projects sponsored by UGC & ICMR and provide necessary facilities & assistance.
- Renowned scientists are invited for motivational talk on research. Students are encouraged to publish in Research bulletin College magazine (published yearly)
- The staff and students are informed about the various fellowships available and they are encouraged to apply for the same
- IQAC encourage the teachers to present papers in international, national and state level seminars and conferences.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	02	01	
Outlay in Rs. Lakhs	5.4 Lakhs	8 Lakhs	3.5 Lakhs	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	66	139		66
Outlay in Rs. Lakhs	financed by college			

3.4 Details on research publications

	International	National	Others
Peer Review Journals	7	55	02
Non-Peer Review Journals	-	-	03
e-Journals		20	
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3 years	Dr. NTRUHS	5.4 lakhs	2.74 lakhs
Minor Projects	1 year	ICMR	20,000/-	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	1/45	University / College	5.4 / 14.5 Lakhs	2.74 / 14.5 Lakhs
Students research projects <i>(other than compulsory by the University)</i>	2 years	Management	1 Lakh	1 Lakh
Any other(Specify)	Remuneration for paper presentation and publication		5.34658	5.34658
Total				23.58658

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number			3		17
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	01	5	7	-	-	01

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS: University level State level

National level International level

3.24 No. of Awards won in NCC: University level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Adoption of Village and orphan homes
- Women health and social awareness programme
- Visit to old age home by faculty

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	40 acres		Management	29,57090
Class rooms	08	-	-	-
Laboratories	04	-	-	-
Seminar Halls	24	-	-	-
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	112	Management	11000000
Value of the equipment purchased during the year (Rs. in Lakhs)	11000000			
Others	26 Lakhs			

4.2 Computerization of administration and library

Office administration & Library is fully computerized.
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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11967	1374312	167	195654	12134	1569966
Reference Books	3814	7949556	290	1503510	4104	9453066
e-Books	1580					
Journals	13345	17567214	132	3974034	13477	21541248
e-Journals	1196	2.5 Lakhs Dr. NTRUHS Consortium				
Digital Database						
CD & Video	654					
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	114	01	All campus	01		25	24	133
Added	68							
Total	182							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Every department has been provided with computers, LCD and internet system.
- Expansion of E-technology has enhanced the use of computers in curriculum development, teaching-learning, evaluation and research.
- Students are encouraged to make use of computers for Power Point Presentations of their seminars and projects.
- Broad band internet connectivity is given to all the departments. Internet browsing is available for teachers and students at the Internet Centre free of cost during the working hours of the library.

4.6 Amount spent on maintenance in lakhs :

i) ICT	52 Lakhs
ii) Campus Infrastructure and facilities	75 Lakhs
iii) Equipments	2.5 Lakhs
iv) Others	2 Lakhs
Total :	131.5 Lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The institution publishes its updated prospectus and handbooks annually. The information content is disseminated to students at the beginning of every academic year.
- The college has an efficient public address system which is effectively made use of, for timely announcements of upcoming events and projects. In addition to this notices are displayed in notice board kept at vantage points.
- Financial assistance extended to economically weaker students and personal counselling given by Counsellors and Teachers minimize the dropout rate in the college.

5.2 Efforts made by the institution for tracking the progression

- Departments are insisted on to document, compare and discuss the performance and progress of the students in their exams and other academic activities.
- Every department maintains a register for recording the progress of students.
- The Alumni/ae Association maintains consistent correspondence with alumni/ae.
- Each student has a mentoring booklet in which she enters her personal details and updates details of her academic performance and curricular progress. Mentors offer academic counselling to students, help them choose elective courses, recommend them for remedial coaching, if necessary, and also meet parents of their mentees to update them on their progress.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
750	254	10	

(b) No. of students outside the state

04

(c) No. of international students

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Men	No	%
	460	46.0%

Women	No	%
	554	55.4%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
82	16	06	45	01	150	95	13	6	36	-	150

Demand ratio 1:3 Dropout % Nil

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Curriculum itself covers the syllabus contents of competitive examinations.
 Examination pattern includes MCQs
 Training on aptitude/quantitative /communication aspects through mandatory personality developed courses embedded in the curriculum.
 Orientation Programmes for writing examinations such as USMLE were organized by Entrepreneurship Development and Research committee.

No. of students beneficiaries

49

5.5 No. of students qualified in these examinations

NET	25	SET/SLET		GATE	27	CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

The Placement Cell is continuing its activities to guide the students towards meaningful jobs as the logical corollary to their educational pursuits.
 The mentor-mentee program in the college counsel the students for different needs related to their personal life, academic problems, career decisions, family relationships and other problems.
 Professional (Psychiatry) counselling by full time doctors

No. of students benefitted

225

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Student welfare officer takes care of gender sensitizing issues by organizing series of programs.

Women's Cell and NSS also plays a major role in bringing revolutionary changes in the college, society and among themselves.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

~~State/~~ University level National level International level

No. of students participated in cultural events

~~State/~~ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : ~~State/~~ University level National level International level

Cultural: ~~State/~~ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	125	10488000
Financial support from other sources	-	-
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

- Establish an institution to offer learner based medical education, science driven training and to provide patient centred services and community oriented research.

MISSION

- Delighted students and patients; inspired employees; empowered partnership.
- To build up strong community relationship through medical services and research.

6.2 Does the Institution has a management Information System

Yes, Mamata Medical College has Management Information System which keeps records of students profile, attendance, workshops and seminars, scholarships, performance in internal and external evaluation, teachers leave, research studies, assets, appraisals, etc

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The feed -back on the curriculum is regularly analyzed and discussed at the departmental and college curriculum committee and necessary changes are forwarded to the academic council and to Dr. NTRUHS within the framework of MCI. The review is based on faculty and student feedback, suggestions from external experts.

6.3.2 Teaching and Learning

A part from regular teaching, students were also encouraged to take ICMR STS projects and exhibit their creativity. The institution also organizes regular sessions on research methodology, seminars, conferences, workshops, poster and model presentations.

6.3.3 Examination and Evaluation

The College follows the norms set by the University; Semester system with Internal Assessment is followed.
The Principal and the Heads of Department monitor the performance of the students by making an analysis after every internal test and external examination.

6.3.4 Research and Development

College has established a Central Inter-Disciplinary Research Facility (CIDRF) which has ultramodern state of the art equipment and an experimental animal house catering to the needs of research scholars. The institution not only maintains this facility but also updates with most advanced equipments and infrastructure.

During this academic year 87 research papers were published in National and International Journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

College has centrally air conditioned library with 15679 books, 12364 printed & 619 e-journals.

The infrastructure provided is based on the needs as well as potential for growth in various areas of a Medical Institution and beyond.

College provides ambient atmosphere and a good teaching-learning environment for the student and faculty by reorganizing the laboratories, hostels, creation of a multipurpose skill lab, departments are upgraded with purchase of new equipment.

6.3.6 Human Resource Management

College has dedicated directorate for HR with well laid policy for recruitment / upward mobility.

College encourages faculty members to attend refresher courses, HRD programs, faculty exchange programs and staff training by other institutions

6.3.7 Faculty and Staff recruitment

Institution has well laid out policy and process for recruitment with interview panel consisting of external / internal experts.

Institute also advertise in leading national dailies.

6.3.8 Industry Interaction / Collaboration

NA

6.3.9 Admission of Students

The institute has prospectus/information brochure which provides comprehensive information about the college such as courses, fees, infrastructure, recreational facilities, and affiliation. The admissions are done by common entrance test conducted by the state in the form of EAMCET and PG entrance. Apart from the convener quota (state) filled by the Dr. NTRUHS, the remaining seats are filled in by the guidelines issued by the Dr. NTRUHS under the management quota

6.4 Welfare schemes for

Teaching	Free quarters and subsidised health care
Non teaching	Free quarters and subsidised health care
Students	Free health care and financial assistance

6.5 Total corpus fund generated

6010000/-

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External	Yes	Committee
Administrative	Yes	Auditor	Yes	Committee

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The affiliating University regularly implements examination reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The alumni association has established a strong linkage with the college and makes generous contributions for the development of the college

6.12 Activities and support from the Parent – Teacher Association

PTA is involved in all the day to day activities of the college, looks after the needs of students, caters to developmental needs, helps maintain the discipline of the college, and supports cultural activities.

6.13 Development programmes for support staff

Computer training for non-teaching staff.
Participation in various training programmes which are conducted by University.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation
Minimizing water wastage
Deployment of solar heaters and lighting
Rainwater harvesting
LED lamps
Imbibing waste consciousness by training programs
Minimising use paper

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Training in Soft Skills increases self confidence, builds leadership qualities and skills for holistic development
- Introduction of Skill Development courses which enhance employability.
- Projects/internships undertaken at the UG level.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- ✓ The College has been reaccredited with ‘A’ Grade with a CGPA of 3.31 on a four point scale
- ✓ Enhanced research output.
- ✓ Training programmes/capacity building sessions for faculty and non-teaching staff.
- ✓ Increased academic tie ups

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Institutionalising the Mentoring System

The Mentoring System was introduced to monitor student progression both in academics and help students deal with issues related to life on campus and also give guidance related to their personal issues. Each member of the faculty is assigned students belonging to her department. A booklet with student details has been designed by the College to keep track of the student’s growth and development on campus. Each student is required to meet her mentor in a one-on-one session at least two times every semester. If the mentor feels that her mentee requires additional help, she is recommended for remedial coaching. The mentor also guides students on matters relating to higher education and careers.

2. Course Hand-Out and Use of Power Point Presentations

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- ✓ Reverse Osmosis plant
- ✓ Rain water harvesting
- ✓ Solar powered lights
- ✓ Waste management
- ✓ Safe disposal of laboratory wastes

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Good infrastructure facilities.
- Excellent student support with hostels, library, scholarships, health care etc
- Transparent admission policy
- Students stand in Merit-List In university examinations.
- Faculties involved in Paper Publication in National/International conferences attending conferences in India and abroad.

Weakness:

- Number of foreign professors and students.
- Sponsored projects and grants and patents.
- Air Route,
- Backward district with tribal population,

Opportunities:

- Strategic alliances and partnerships with International
- Diversification of sources of revenue through better exploitation of consultancy

Threats:

- Competitions and growth of education institutions
- Free education within the context of increasing trends of e-learning
- To attract more industries for placement, in plant training and project works

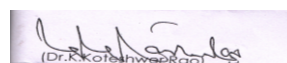
8. Plans of institution for next year

- To obtain Autonomous status
- To achieve high standards in Research and Development



(DR.B. NAGESWARA RAO)

Signature of the Coordinator, IQAC



(DR. K. KOTESHWER RAO)

Signature of the Chairperson, IQAC

ANNEXURE – I

Academic Calendar- 2016

ACADEMIC CALENDAR
YEAR-2016



MAMATA MEDICAL COLLEGE
Rotary Nagar, Khammam - 507 002, T.S.

**MAMATA MEDICAL COLLEGE
ADMINISTRATIVE OFFICE**

- 1 Dr.K.Koteshwer Rao, Dean, MMC : 9849490524
2. Dr. T. Jaya Sree, Principal, MMC : 9848127116
3. Medical Superintendent, MGH : 9849490528
4. Dr. G. Venkateswara Rao, Medical Director, MES : 9849490529
5. Dr. B. Kishan Rao, Deputy Medical Superintendent : 9866181161
6. Dr. B. Naveen Kumar, Vice Principal : 9849490525
- 7.. Sri C. Satynarayana Reddy, Lay secretary : 9849490521
- 8.. Sri. T.V. Babu Administrative Officer : 9849054460
- 9.. MGH Casualty : 9963527789
10. Mr. Murthy, Chief Security Officer : 9391167099
11. Mamata Medical College, Admin Office Tel. No. : 08742223075
Admin. Office: Fax Nos. : 08742-
234206
: 08742-255718
- 12 Mamata General Hospital, Admin Office : 08742-230864
: 08742-235160

E-mail : infomamata@yahoo.co.in

web: www.mamata.org.

MAMATA MEDICAL COLLEGE

Mamata Medical College was established in the year 1997. It is the premier and first self financing private college in Telangana and moving towards improving the standards of medical education, research and bringing solutions to health problems of the people of the district and humanity. Mamata Medical College has a history of struggle and success. Fifteen years ago one man had a dream to educate young and aspiring members of the society and transform them into doctors but also to cater the needs of the poor people of Khammam with advanced medical services. It was this dream of our founder Manya Sri Puvvada Nageshwer Rao Garu, a multifaceted humanist who inspired and elevated men and women of this region, which lead the establishment of this institution. Today the college has grown into an excellent medical centre and spread over a sprawling area of 42 acres of lush green vegetation with beautiful natural surroundings with most modern amenity. It is not only recognized by MCI, Dr. NTR University of Health Sciences and Govt. of Andhra Pradesh, but also internationally (WHO). College is permit to have 150 MBBS seats and 97 PG degree and Diploma seats alongwith 3 seats in M.Ch courses. The college is also is recognized for PhD program in 5 subjects. The college is also re accredited by the **NAAC, Bangalore** on 01.05.2015 with the **CGPA of 3.31 on four point scale at 'A' Grade with a descriptor VERY GOOD.**

All these have been possible due to the relentless efforts of Sri. Puvvada Ajay Kumar, MLA, Khammam our President, MES. His untiring, unrelenting perseverance transformed the rocky plateau into a bustling community. His vision and experience is the guiding spirit for this college. He stood behind the institution in its most difficult days and the rapid progress of this college stood as an eloquent testimony for his vision.

MAMATA MEDICAL COLLEGE ACADEMIC CALENDER – 2016

LIST OF DECLARED HOLIDAYS FOR THE YEAR 2016.

1.	14.01.2016	Thursday	Bhogi
2.	15.01.2016	Friday	Sankranthi / Pongal
3.	26.01-2016	Tuesday	Republic Day
4.	07-03-2016	Monday	Maha Shivaratri
5.	25-03-2016	Friday	Good Friday
6.	08-04-2016	Friday	Ugadi
7.	15-04-2016	Friday	Sree Rama Navami
8.	06-07-2016	Wednesday	Ramzan
9.	15-08-2016	Monday	Independence Day
10.	05-09-2016	Monday	Vinayaka Chavathi
11.	12-09-2016	Monday	Bakrid
12.	11-10-2016	Tuesday	Vijaya Dasami/Dussehra

The following festivals are falling on Sundays:

1.	02-10-2016	Gandhi Jayanthi
2.	09-10-2016	Durgaastami
3.	30-10-2016	Deepavali
4.	25-12-2016	Christmas

ADMISSIONS:

The process of admitting convener and management quota seats will be completed by the end of July in each year as per MCI regulations.

Duration of the course:

Duration of the course of Bachelor of Medicine and Bachelor of Surgery shall be 4 ½ academic years followed by 1 year compulsory rotatory internship. The period of 4 ½ years is divided into 9 semesters each semester of 6 months in 3 phases.

Phase I	1 st MBBS	1,2 semesters
Phase II	2 nd MBBS	3,4,5 semesters
Phase III	Final MBBS	6,7,8,9 semesters

Phase I- 1st MBBS (2015-2016)

1st year of 2 semesters include the subjects Anatomy, Physiology and Biochemistry and introduction to community Medicine.

Internal Assessment & Attendance:

A student must be secure 35% of marks in the internal assessment theory and practical examination in all three subjects separately and 75% of attendance in theory and practicals in each subject is compulsory to be eligible to appear for the final university examinations.

Results:

- A candidate is declared as passed in second class if he / she secure a minimum of 50% in theory plus orals and 50% in practical in each subject. A candidate securing less marks is failed.
- First class in a particular phase may be awarded to a candidate who secure 65% or more of aggregate marks in all the subjects of the phase and passes all the subjects in the first regular appearance.

Promotion:

For promotion to phase –II the students has to pass in all the three subjects – Anatomy, Physiology & Biochemistry.

Advanced Supplementary Exam:

The candidate failed 1st MBBS University exams are eligible to take advance supplementary examination conducted by the University within the two months of the declaration 1st MBBS University Exams. The candidates who pass in the exams join the regular batch of II year students. Those who fail have to take-up the next regular 1st year MBBS exam

Referred / Failed students:

The fee for failed students if Rs. 20,000/- per phase of strictly 75% of attendance in a subject is compulsory failing which he/ she will not be permitted to appear for the university exam.

ACADEMIC EVENTS
ACADEMIC CALENDAR

January						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 09-01-2016 : Institutional Graduation Day and Institutional Annual Day
- 20-01-2016 : IInd MBBS 1st session(Regular) Theory examination
- 22-01-2016 : Final MBBS part –II 1st session regular theory examinations
- Events** : 1.Observation of National Youth Day NSS on 12th January.
2.Submission NSS quarterly report.
3. Celebration of Bhogi festival on 14th January
4. Celebration of Sankranthi festival on 15th January
5.Celebration of Republic Day on 26th January

Note: All the dates are tentative and University reserves right to change them at any time

ACADEMIC EVENTS
ACADEMIC CALENDAR

February						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

04-02-2016 : Final MBBS Part-I 1st session
regular theory examinations

Note: All the dates are tentative and University reserves right to change them at any time

ACADEMIC EVENTS
ACADEMIC CALENDAR

March						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Events : Conduct of NSS special camps with the theme youth for education.

Note: All the dates are tentative and University reserves right to change them at any time

ACADEMIC EVENTS
ACADEMIC CALENDAR

April						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 06-04-2016 : Last date for granting affiliations by university for MD /MS courses
- 01-04-2016 : Notification for PhD.
- 15-04-2016 : Counseling for Md /MS /Mod.med
- 28-04-2016 : 2nd counseling for MD, MS admissions
- 24-04-2016 : Commencement of 1st session theory regular examinations for PG / Degree /Diploma courses
- Events :**
1. Submission of 4th NSS quarterly report
 2. World Health Day 7th April
 3. Ugadi on 08th April
 4. Sree Rama Navami on 15th April

Note: All the dates are tentative and University reserves right to change them at any time

ACADEMIC EVENTS
ACADEMIC CALENDAR

May						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 04-05-2016 : Commencement of classes of
PG Modern Medicine
- 03-05-2016 : 1st Session practical exams for PG /
Degree /Diploma courses.
- 15-05-2016 : Last date for receipt for
applications for Ph. D
- 17-05-2016 : Summer Vocation
- 31-05-2016 : Closure of admissions for
MD /MS.
- Events** : World NO TOBACCO day 31st May

Note: All the dates are tentative and University reserves right to change them at any time

ACADEMIC EVENTS
ACADEMIC CALENDAR

June						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 01-06-2016 : College reopen
- 10-06-2016 : Last date of receipt of applications for DM/M.Ch courses
- 15-06-2016 : 1st counseling for Ph.D
- 24-06-2016 : Notification for MBBS admissions
- 27-06-2016 : Entrance test for DM /M.Ch
- Events** : World environment day – 5th June

Note: All the dates are tentative and University reserves right to change them at any time

ACADEMIC EVENTS
ACADEMIC CALENDAR

July						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 07-07-2016 : 1st MBBS 2nd session(Regular)
Theory examinations
- 21-07-2016 : 2nd MBBS 2nd session
Supplementary theory examination
- 01-07-2016 : Commencement of classes for Ph.D
- 08-07-2016 : 1st counseling for MBBS & BDS
- 15-07-2016 : Last date for granting affiliations
by the University for MBBS, BDS.
- 21-07-2016 : 1st counseling for DM / M.Ch
- 29-07-2016 : 2nd counseling for MBBS
- 31-07-2016 : Closure of admissions for PhD
- Events :**
- 1.Submission of NSS quarterly report
 - 2.Conduct of orientation training program
 - 3.Motivation and monitoring of
and special activities
 - 4.Ramzan on 06th July 2016.
- regular

Note: All the dates are tentative and University reserves right to change them at any time

ACADEMIC EVENTS
ACADEMIC CALENDAR

August						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

03-08-2016	:	Final MBBS part-I 2 nd session supplementary theory examination
04-08-2016	:	Final MBBS part-II 2 nd session supplementary theory examination
25-08-2016	:	1 st MBBS 2 nd session practical examination
01-08-2016	:	Commencement of classes MD, MBBS
18-08-2016	:	2 nd counseling for DM/ M.Ch
12-08-2016	:	2 nd session practical examinations for 2 nd MBBS (Supplementary)
18-08-2016	:	2 nd session practical examination for final MBBS part-I (Supplementary)
25-08-2016	:	2 nd session practical examination for final MBBS part-II (Supplementary)
Events	:	1. Independence day celebrations on 15 th August. 2. Motivation to conduct Workshops/ Lectures and seminars

Note: All the dates are tentative and University reserves right to change them at any time

ACADEMIC EVENTS
ACADEMIC CALENDAR

September

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

30-09-2015 : Closure of admissions for DM / M.Ch

Events :
1. Conduct of special camps with theme youth for education
2. Celebration of NSS day
3. Teacher's day celebration – Sep 5th
4. Vinayachavithi celebrations on 05th September 2016.
5. Bakrid on 12th September 2016.

Note: All the dates are tentative and University reserves right to change them at any time

ACADEMIC EVENTS
ACADEMIC CALENDAR

October						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 28-10-2016 : 2nd Session supplementary theory examinations for PG Degree / Diploma
- Events** :
1. Gandhi Jayanthi on Oct 2nd
 2. Submission of 2nd quarterly NSS report.
 3. Organization of Health Camps
 4. Vijayadasimi on 10th October
 5. Diwali on 30th October

Note: All the dates are tentative and University reserves right to change them at any time

ACADEMIC EVENTS
ACADEMIC CALENDAR

November						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

25-11-2016 : Commencement of 2nd session practical examinations for PG Degree &

Diploma

Events :
1. Observance of Children's Day on 14th November
2. Observance of Women's Day on 24th November
3. Observance of Conservation day on 25th November

Note: All the dates are tentative and University reserves right to change them at any time

ACADEMIC EVENTS
ACADEMIC CALENDAR

December						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Events : 1. 2nd Week – Mega camp for one week

2. Last week – Sports and cultural week

3. Organization of Pulse polio Immunization camping

PG EXAM IANTION SCHEDULE- 2016.

1st session

PG Degree & Diploma 24-04-2016

2nd session

PG Degree & Diploma 28-10-2016

UG EXAMIANTION SCHEDULE- 2016.

1st session

1st MBBS

2nd MBBS

Final MBBS Part-I

Final MBBS Part-II

20-01-2016

04-02-2016

22-01-2016

2nd session

1st MBBS

2nd MBBS

Final MBBS Part-I

Final MBBS Part-II

09-08-2016

20-07-2016

30-08-2016

19-07-2016

ADMISSION SCHEDULE

S. No.	Course	Date of notification	Last date for receipt to filled in applications	Date of Entrance Test	1 st coun seling	2nd coun seling	Commen cement of classes	Closure of Admission
1	MD/MS	-	-	-	15-04-2016	28-04-2016	04-05-2016	16-05-2016
2	DM/M.Ch	21-05-2016	30-05-2016	16-06-2016	22-06-2016	18-08-2016	01-08-2016	30-09-2016
3	MBBS	23-06-2016	-	NEET/EAMCET	11-07-2016	29-07-2016	01-08-2016	30-09-2016
4	Ph.D	02-05-2016	-	15-06-2016		-	01-07-2016	31-07-2016

Note:

1. The closures of admission is final and there will be no change in the closures of admissions.
2. After closure of admission no admissions shall be, made in to the courses I all affiliated colleges.
3. All the dates are tentative and university reserve right to change them at any time.

OUR VISION

Establish an institution to offer learner based medical education, science driven training and to provide patient centered services with special emphasis on tribal community oriented research of excellence.

OUR MISSION

Delighted students and patients; inspired employees; empowered partnership.

Strong community relationship through medical services and research.

Efficient and effective system to excel in the medical education. cutting edge, interdisciplinary and compassionate clinical care of the highest quality.

Attract medical professionals and teachers of eminence and develop centers excellence in all specialties.

Socialization by including right attitudes, skills, ethical and moral values.

OBJECTIVES

Adopting community oriented approach towards medical practice to teach and train medical students. To develop appropriate and need based research for infectious and life style diseases and to develop models to control them.

ANNEXURE – II

Feedback from students for Faculty – 2014-2015

